

Use of the Skype-enabled computer at the Headquarters Library is restricted to the following people:

- deaf and hard of hearing
- those calling deaf and hard of hearing persons
- family members of active military personnel—must show valid military ID
- active military personnel whose families are located elsewhere—must show valid military ID

To use the computer, you must be at least 18 years of age, and must leave a valid photo or military ID at the Information Services desk. Children under age 18 must be accompanied by a parent or adult 18 years or older. This service is not restricted to Cumberland County residents. To use the computer, a customer must have his or her own Skype account. If a customer doesn't have a skype account, the Information Services staff will provide information on setting one up, either in person or via email.

A reservation for the Skype terminal can be made up to 30 days in advance by contacting the Headquarters Information Services desk either in person or by phone. When making a reservation, Information Services staff will reserve a conference room as well. Reservations will be held for 30 minutes past the reservation time before being released. If no conference room is available, headphones will need to be used by hearing customers. Customers are responsible for bringing their own headphones.

Each computer session will be a maximum of 2 hours. A shorter session is possible if there is a previous reservation less than 2 hours from the start of this session. There is no limit on the number of sessions one person may use in one day.